



#NISTS2023

CONFERENCE WORKBOOK



BEFORE

Set your intention for conference learning

DURING

Check in with yourself between sessions

AFTER

Reflect on what you've learned and hope to do

PLUS: Session reflection worksheets and notes pages

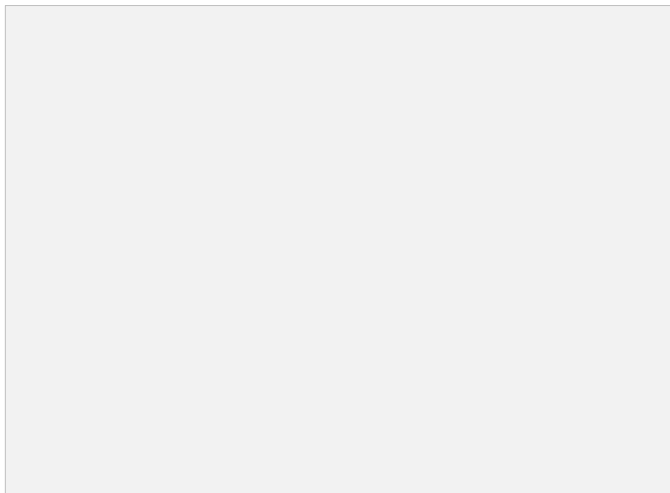
REFLECTION QUESTIONS

Take a few moments to prepare and transition into the conference learning space and use these questions to think about what you want to get out of the conference. Consider your day-to-day work with transfer students, as well as your overall personal and professional well-being.

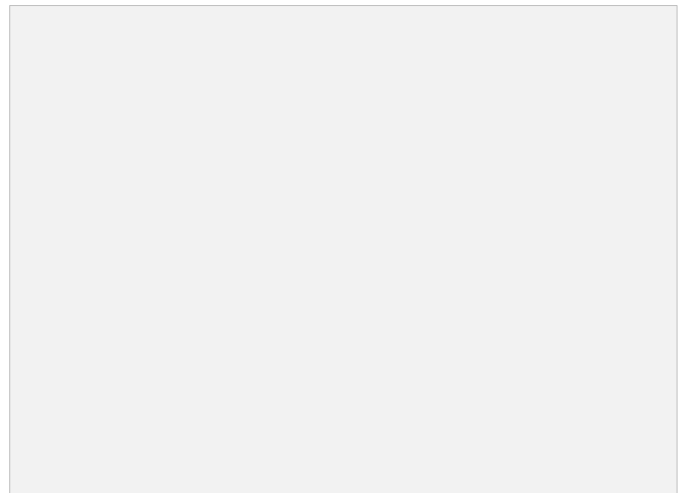
BEFORE

Set your intention for learning.

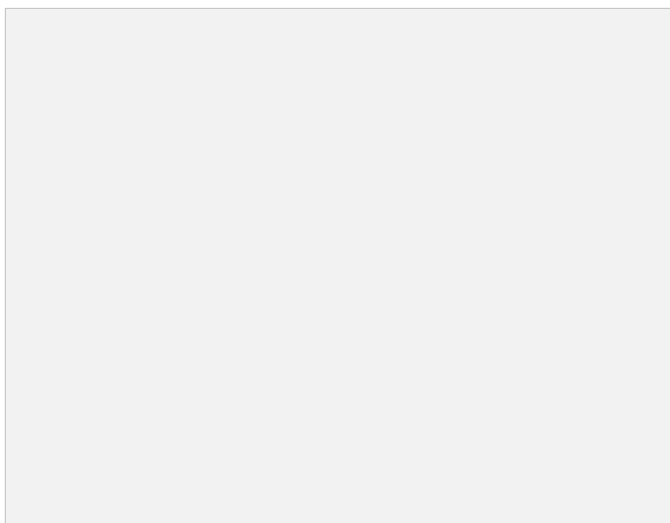
1. What is going well in the context of my transfer work?



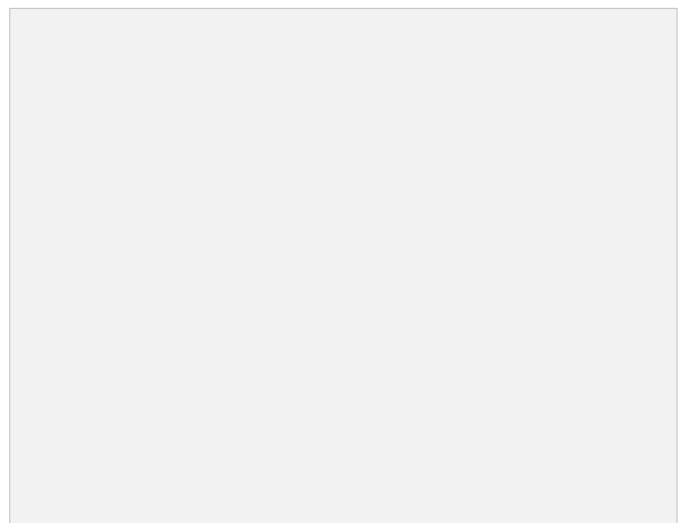
2. What issues or challenges am I facing in my work right now?



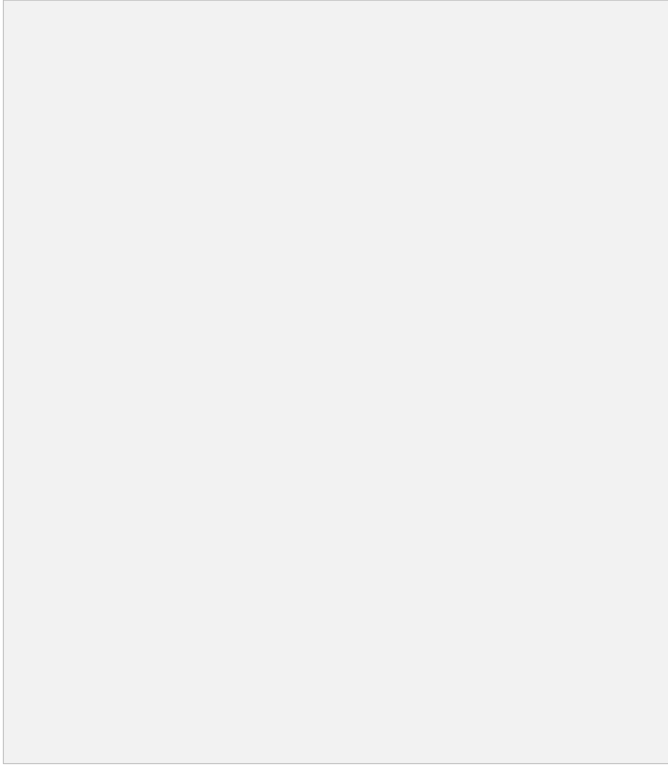
3. What topics or resources do I want to learn more about?



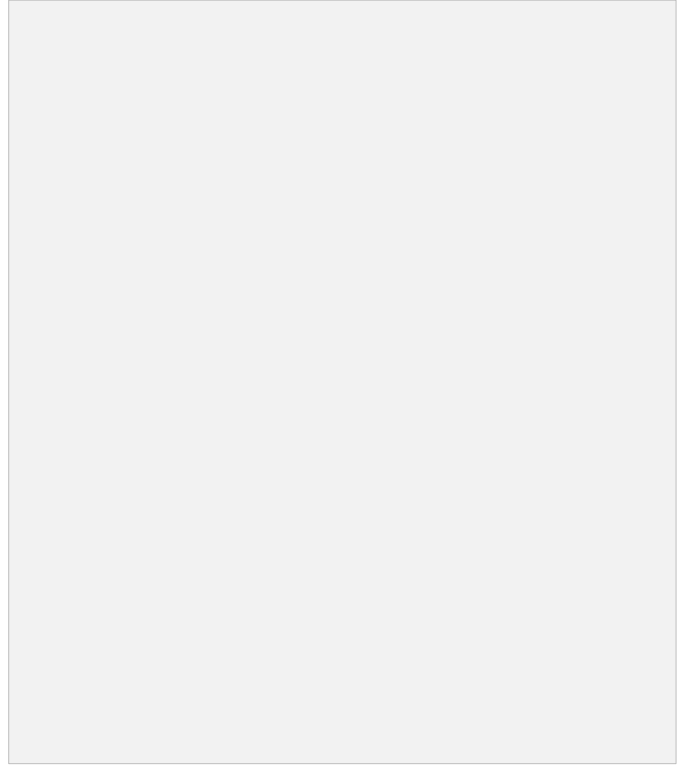
4. What expertise and/or resources can I offer other attendees?



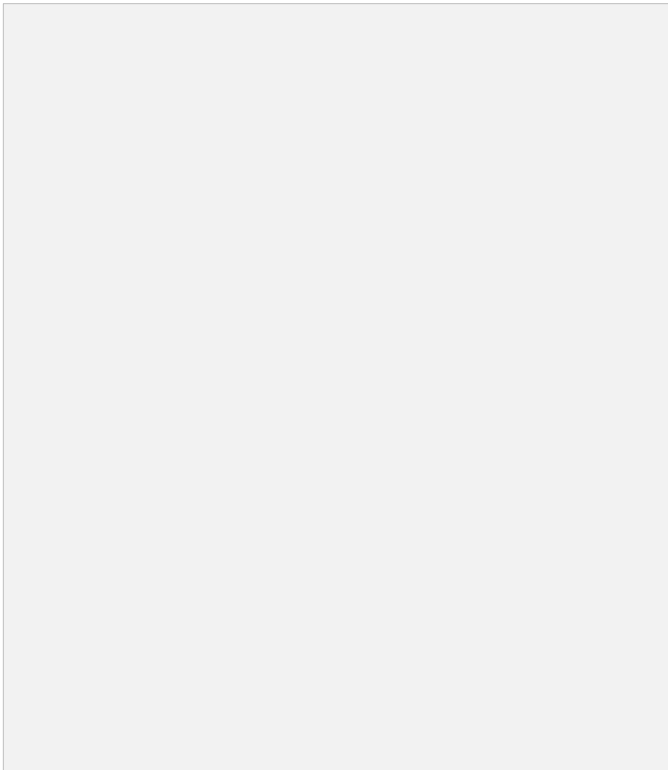
5. Who are the specific people or potential partners I want to connect with during the conference?



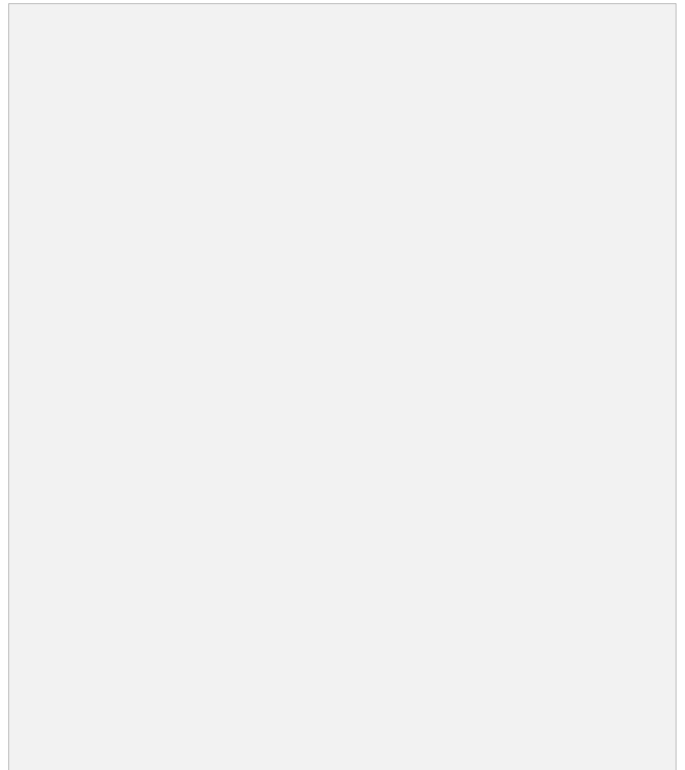
6. How will I keep track of ideas, resources, action items, etc.?



7. Which sessions am I committed to attending? (Make sure they're scheduled on your calendar.)



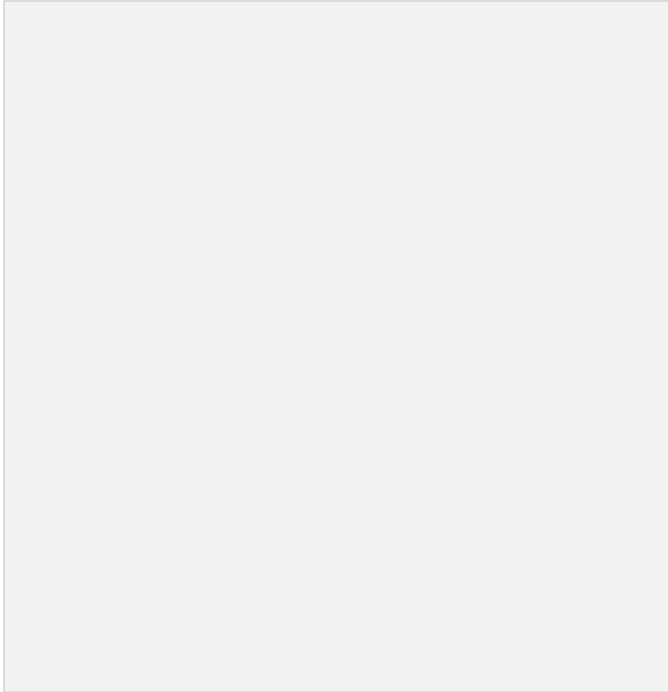
8. At the end of the conference, I'll feel good if...



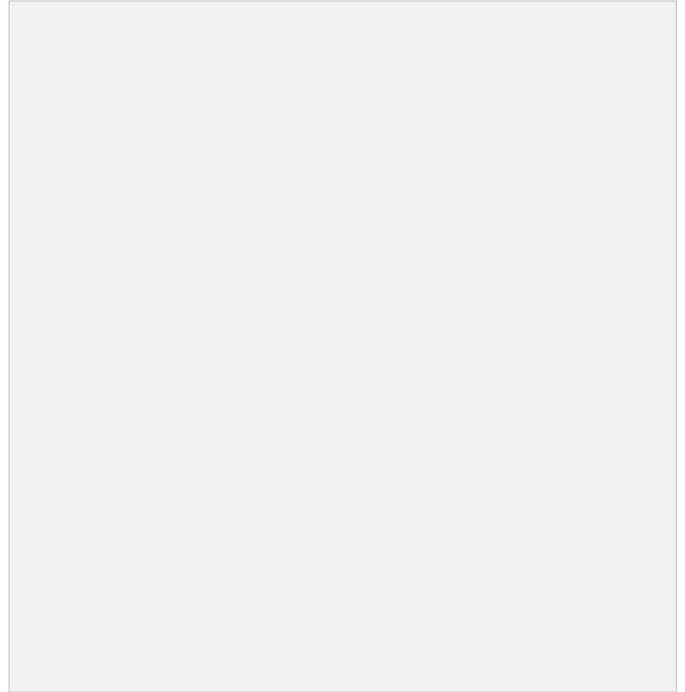
DURING

Checking in with yourself between sessions.

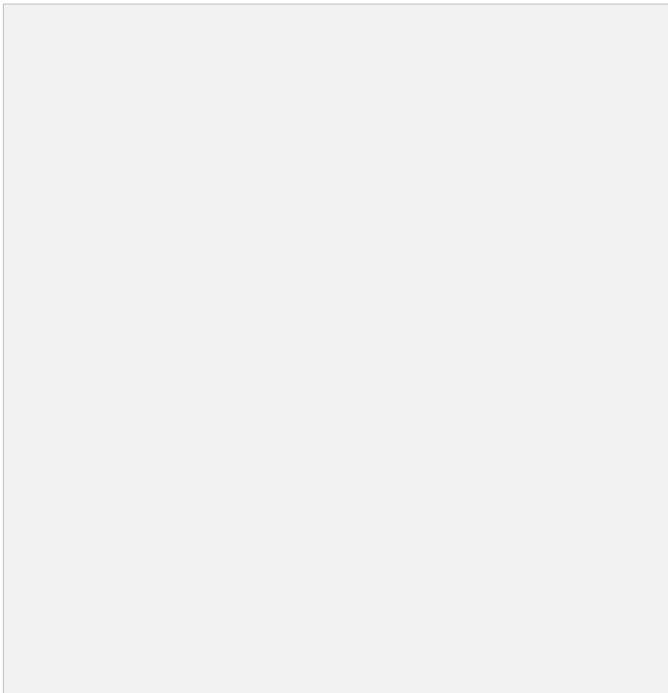
1. What are the most important lessons or insights I'm gaining about transfer work?



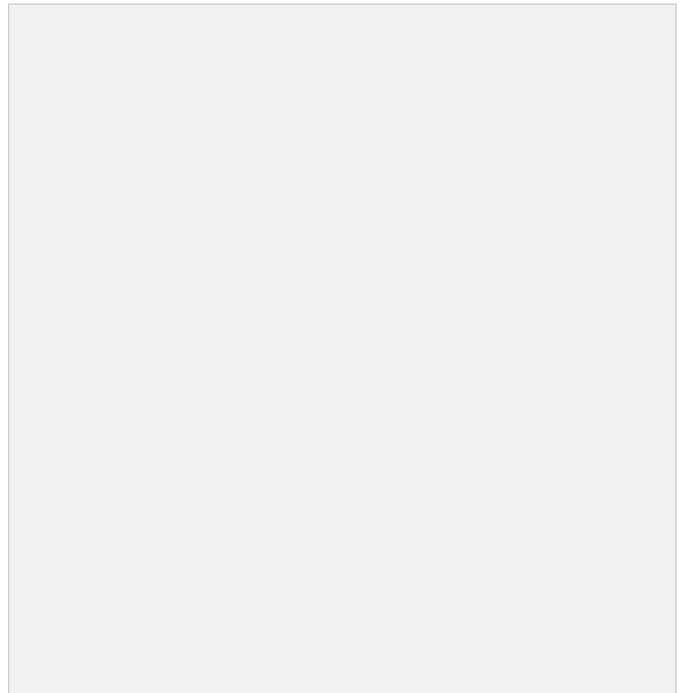
2. What new ideas or practices are encouraging or energizing to me?



3. What has surprised me?



4. What lingering questions do I have? How might I answer them?

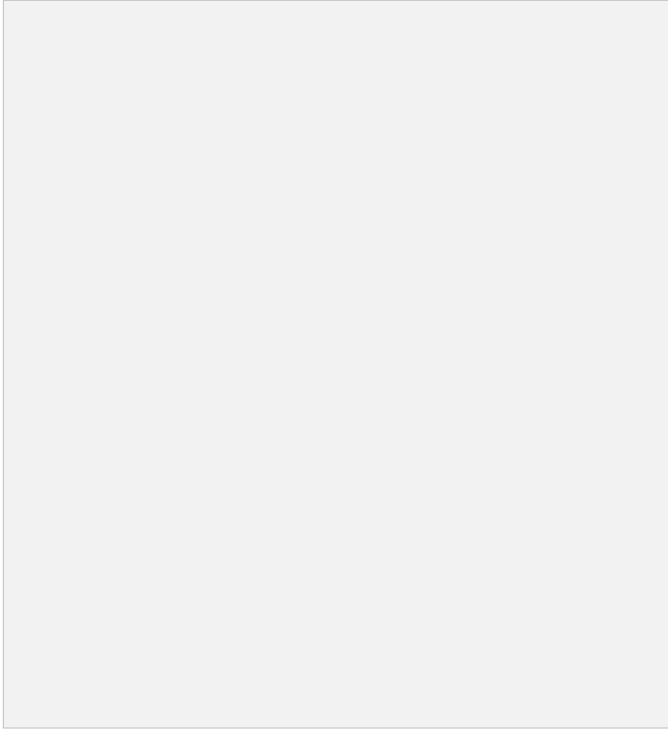


Check the Social Wall in the conference app for a Daily Touchpoint!

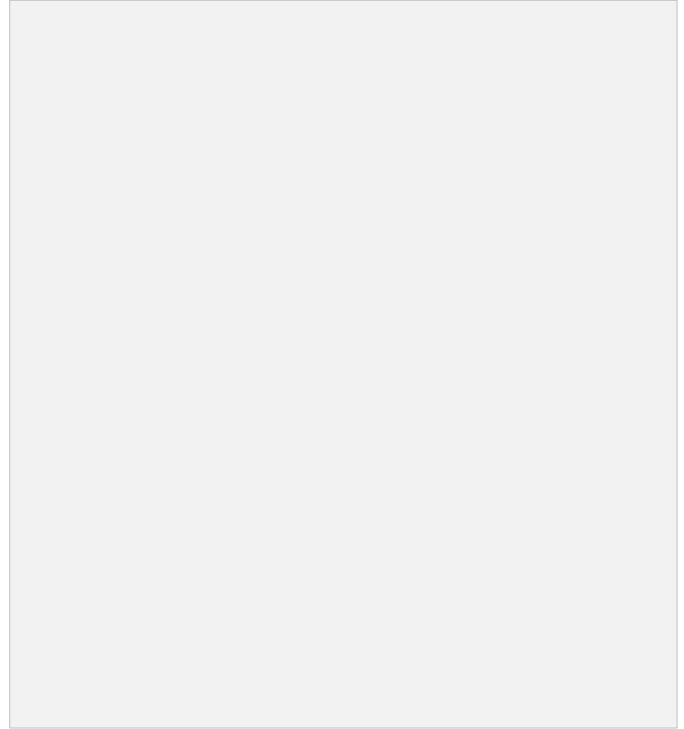
AFTER

Reflect on what you learned and hope to do after the conference.

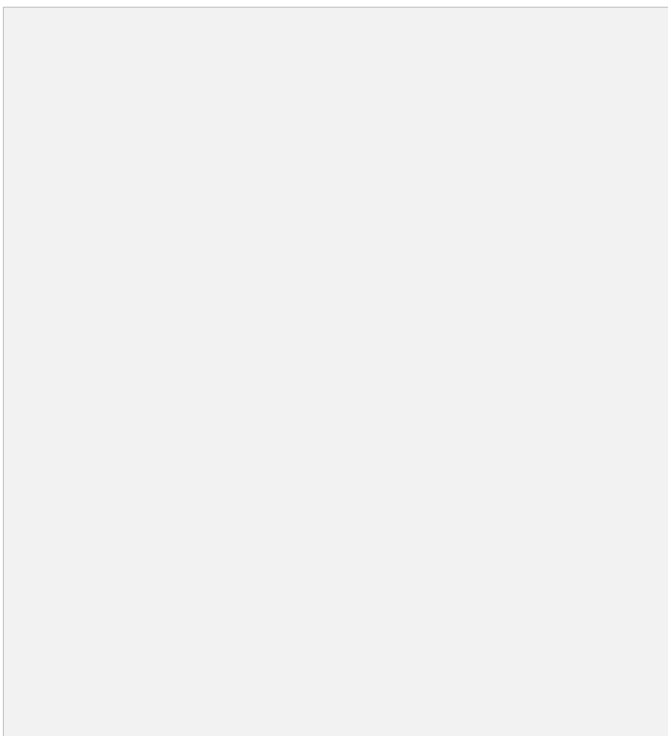
1. How has my understanding about transfer work grown (e.g., practices, policies, structures, interactions, evaluation)?



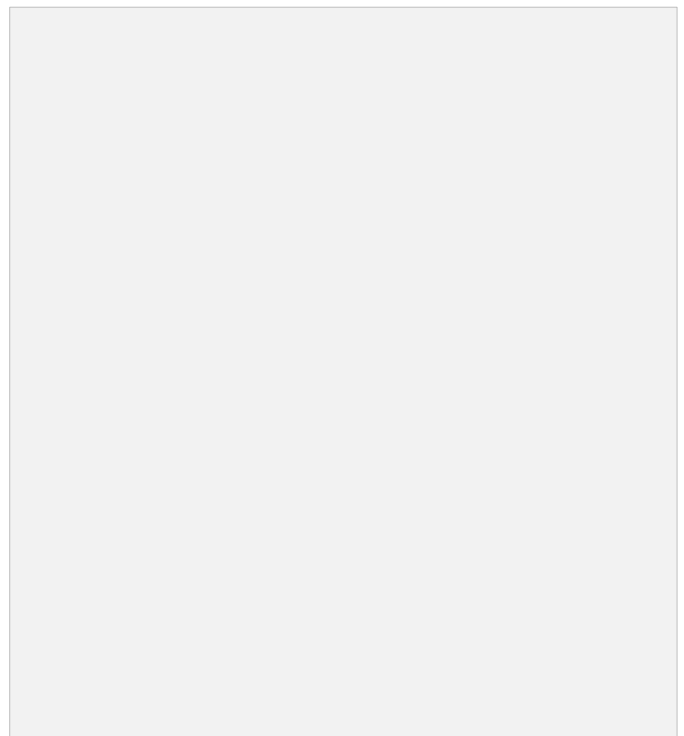
2. What have I learned that can help me be a connector for transfer?



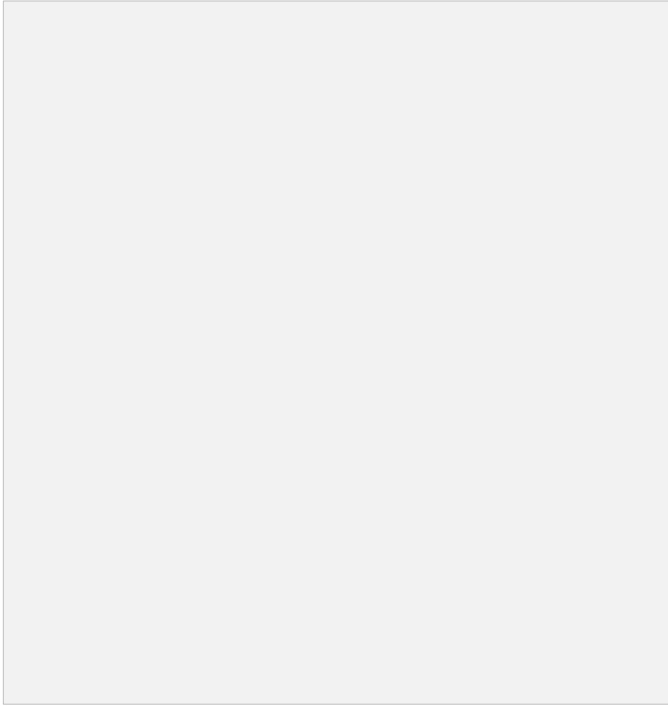
3. Have I changed any assumptions or beliefs about transfer students?



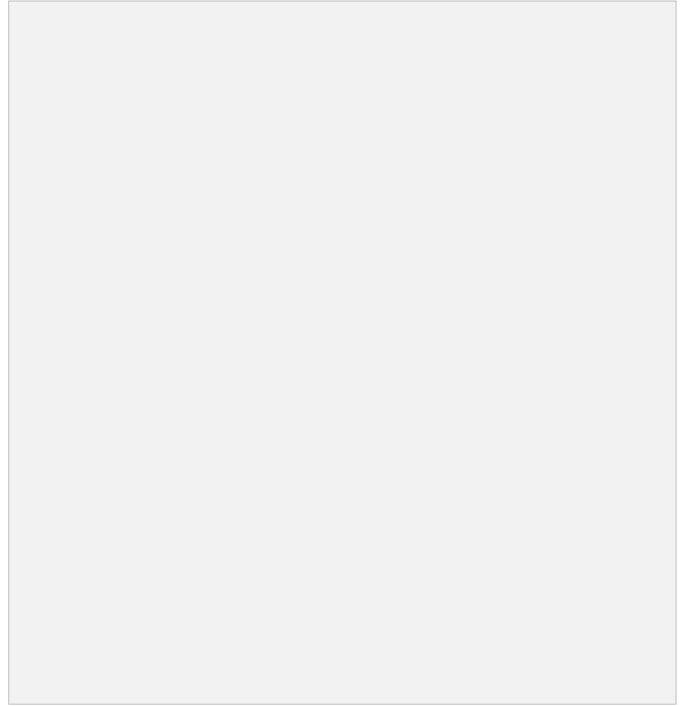
4. What is one action I want to take? By when?



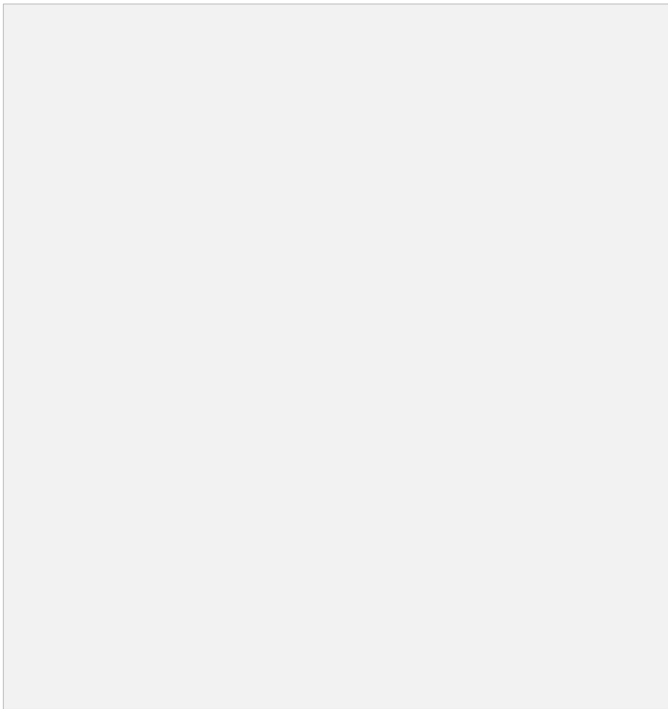
5. How can I hold myself accountable in applying what I've learned? Who can help me?



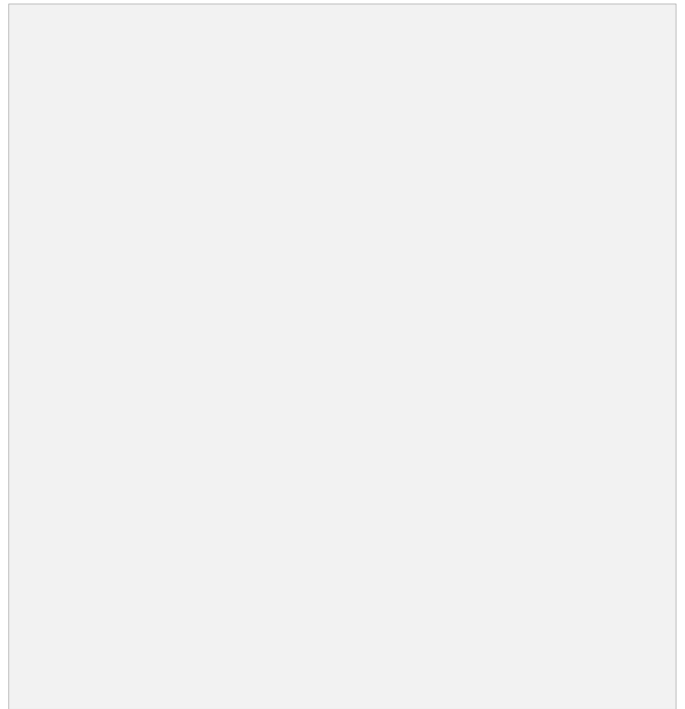
6. What resources do I want to check out?



7. What is one new thing I wish my colleagues could know about transfer students?



8. Who is one specific person I will talk with about what I've learned?



Join us for the "Reflect. Get Set. Connect." takeaways session to network with other attendees and create an action plan to apply what you've learned at the conference: Virtual - Friday, February 3rd at 2:30 pm EST or Portland – Thursday, February 23rd at 11:15 am PST.

CONCURRENT SESSION #1 | REFLECTION WORKSHEET

Session Title:

Presenter(s):

LEARNING

1. What do I hope to learn in this session?
2. What specific ideas or concepts do I want to remember?
3. Does what I'm hearing confirm or challenge my existing perceptions? How?

IMPROVING

4. What *existing* program, policy, process, or practice could I adjust at my institution to reflect these ideas? *(It's okay to start small!)*
5. What *new* program, policy, process, or practice was discussed that I could try at my institution? *(Tweaking just a piece of someone else's' larger whole is fine!)*

DOING

6. What do I need to learn more about? *(i.e., term, theory, functional area, research finding or citation, etc.)*
7. Who could I contact to discuss this information further?

CONCURRENT SESSION #2 | REFLECTION WORKSHEET

Session Title:

Presenter(s):

LEARNING

1. What do I hope to learn in this session?
2. What specific ideas or concepts do I want to remember?
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IMPROVING

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DOING

6. What do I need to learn more about? *(i.e., term, theory, functional area, research finding or citation, etc.)*
7. Who could I contact to discuss this information further?

MY SESSION NOTES – CS#2

CONCURRENT SESSION #3 | REFLECTION WORKSHEET

Session Title:

Presenter(s):

LEARNING

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IMPROVING

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DOING

6. What do I need to learn more about? *(i.e., term, theory, functional area, research finding or citation, etc.)*
7. Who could I contact to discuss this information further?

CONCURRENT SESSION #4 | REFLECTION WORKSHEET

Session Title:

Presenter(s):

LEARNING

1. What do I hope to learn in this session?
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DOING

6. What do I need to learn more about? *(i.e., term, theory, functional area, research finding or citation, etc.)*
7. Who could I contact to discuss this information further?

CONCURRENT SESSION #5 | REFLECTION WORKSHEET

Session Title:

Presenter(s):

LEARNING

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IMPROVING

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DOING

6. What do I need to learn more about? *(i.e., term, theory, functional area, research finding or citation, etc.)*
7. Who could I contact to discuss this information further?

CONCURRENT SESSION #6 | REFLECTION WORKSHEET

Session Title:

Presenter(s):

LEARNING

1. What do I hope to learn in this session?
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IMPROVING

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5. What *new* program, policy, process, or practice was discussed that I could try at my institution? *(Tweaking just a piece of someone else's' larger whole is fine!)*

DOING

6. What do I need to learn more about? *(i.e., term, theory, functional area, research finding or citation, etc.)*
7. Who could I contact to discuss this information further?

REFLECT. GET SET. CONNECT.

ACTION PLANNING

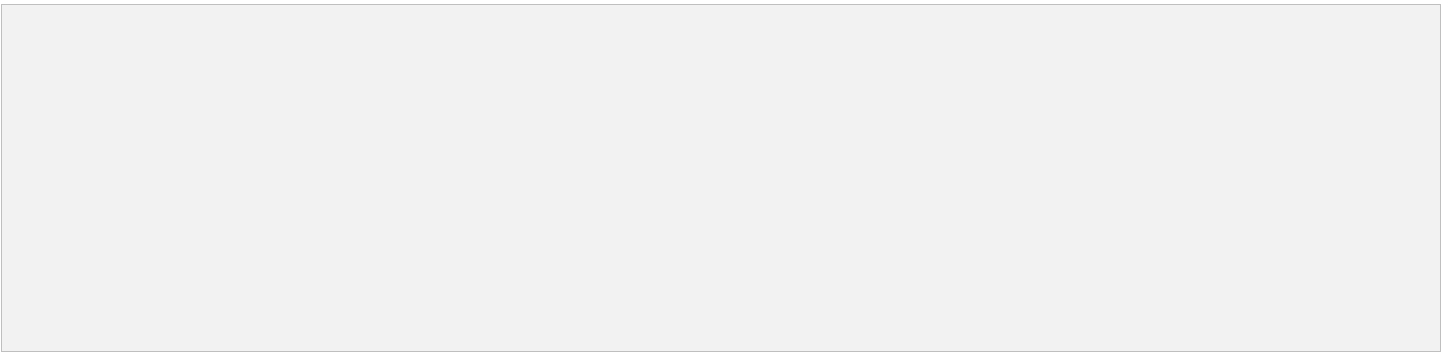
Issue or initiative I want to focus on:

What do I know about this issue/initiative on my campus:

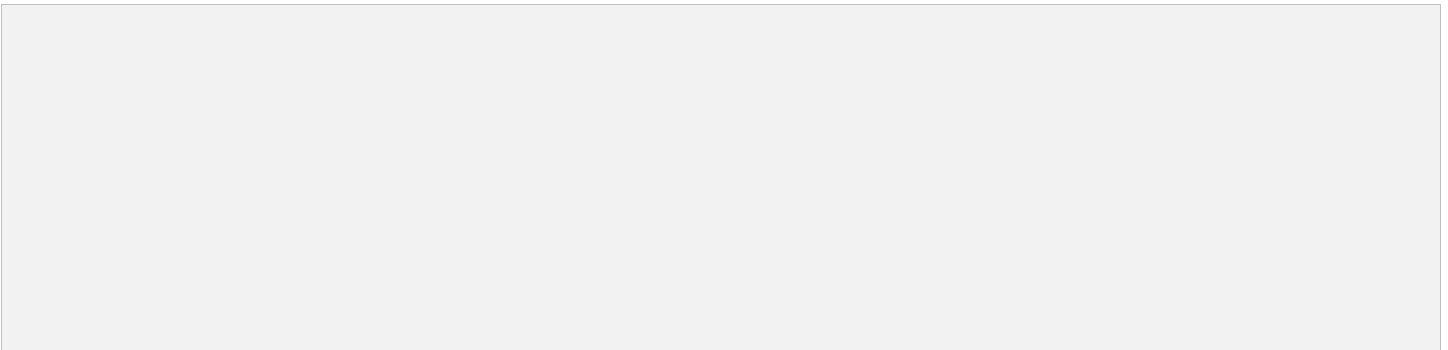
What are we currently doing related to this issue/initiative on my campus:

What could we do to solve this issue or improve this initiative:

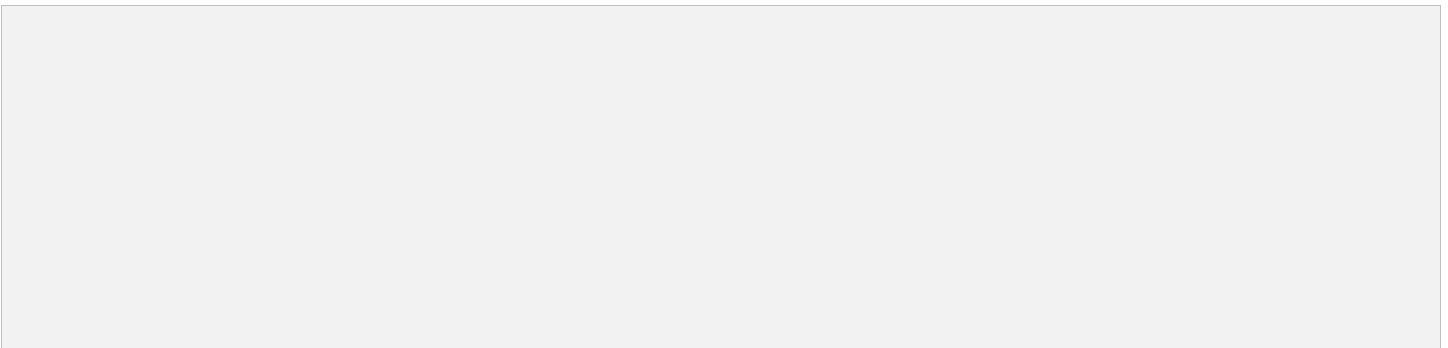
Goals What do I want to happen?



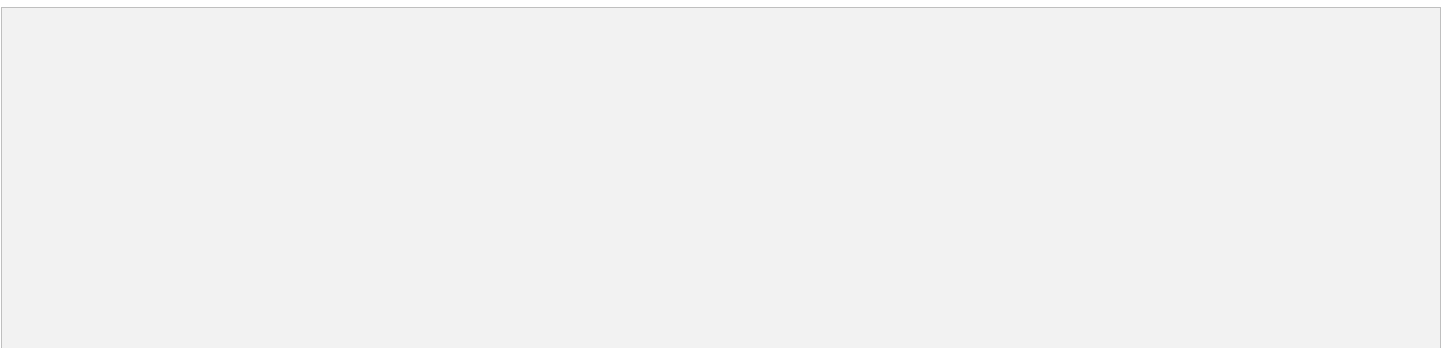
Logistics What does it look like?



Resources What do I need to do it?



Success How do I know it's working?



Acknowledgement: The 'Reflect. Get Set. Connect.' action planning worksheets were inspired by the University of Texas at Austin's Transfer Summit workbook, "Transfer Change Agents: Charting an Improved Transfer Experience."

Action Steps & Timeline

Actions/Deliverables	Deadline

