Educational Session

2345 - Train on Your Own Schedule: Developing a College-Wide On-Demand Transfer Training Program
Partnerships and Collaboration, Leadership and Strategic Planning

Students don't just turn to academic advisors for transfer advice; they go to any faculty & staff they trust. When focusing on just training professional advisors, we are missing a population of faculty & staff who also support our students. To meet this need, our institution developed an on-demand transfer advising training open to all faculty & staff. We will provide how the curriculum was developed and how to customize trainings based on your needs.

Jacqui Rogers-Frere, Coordinator of Transfer and Articulation
College of Southern Maryland
TRAIN ON YOUR OWN SCHEDULE

DEVELOPING A COLLEGE-WIDE ON-DEMAND TRANSFER TRAINING PROGRAM

Presented by: Jacqui Rogers-Frere
College of Southern Maryland
OVERVIEW

- Background on College of Southern Maryland
- Outline CSM's Transfer Training Model
- Utilizing Technology
- Developing Training Guides
- Activity
- Data
- Long-Term Goals
COLLEGE OF SOUTHERN MARYLAND

- 4 campuses covering 3 counties
- Located between two military bases
- 5,177 credit-seeking students
- 59.5% part-time; 40.5% full-time
- 57.5% enrolled in a transfer degree
- 65.6% are between 18 and 24 years old
COLLEGE OF SOUTHERN MARYLAND

Most popular degrees:
- Arts and Sciences, AA
- Business Administration, AS
- Nursing, AS
- Pre-Professional Health Sciences, AS
- Cybersecurity, AAS
- Arts and Sciences: Social Sciences, AA
- Business Management, AAS
- Computer Science, AS
- Engineering, AS
- General Studies: Criminal Justice, AA
Transfer destinations:
- 2 bachelor-granting options in Southern Maryland: USMSM, SMCM
- Approx. 44.4% transfer to an University System of Maryland Institution
- 53% of students attend one of our Top 10 Transfer Destinations
- Approx. 40% of students transfer out of state
Transfer-Related Roles on Campus:
- Transcript Evaluator
- Pre-Engineering Coordinator
- ATB Nursing Coordinator
- 16 Professional Advisors, assigned by pathway
- 53 Faculty Advisors
- Coordinator of Transfer & Articulation
• Coordinator of Transfer and Articulation
  ◦ Create & manage all articulation agreements for institution
  ◦ Assist & consult on curriculum
  ◦ Back-up for transcript evaluations
  ◦ Plan transfer events
  ◦ Conduct Transfer Advising Trainings
PROBLEM:
HOW TO PROVIDE CONSISTENT & UP-TO-DATE TRAININGS ACROSS MULTIPLE CAMPUSES?
THE BEGINNING
OUTGOING TRANSFER CRASH COURSE

- What is transfer
- CSM Transfer Services
- Articulation Agreements vs. Course-by-Course transfer
- Benefits of Associate's degree
- Types of transfer agreements
- Brief intro to special transfer programs
- Transfer scholarships
- Transfer events
THE CORE

TRANSFER BASICS

• Common terminology
• Questions to ask students to help guide them in the transfer process
• Articulation agreements
• How to conduct a course-by-course transfer evaluation
• In state vs. out of state transfer
• Types of transfer
• Utilizing Student Planning software to plan your transfer experience
PATHWAY ADVISING

PATHWAY-SPECIFIC TRANSFER ADVISING

- Arts and Humanities
- Business and Information Systems
- Education and Public Service
- Health
- Science, Technology, Engineering, and Math
- Trades, Transportation, and Energy
ELECTIVES

SPECIAL TRANSFER TRAININGS

- Institution-specific transfer trainings based on specific popular transfer destinations
- Pre-Transfer Programs
- Transfer Scholarships
- Pre-Health Advising
- Dual Enrollment
- Program-Specific, such as:
  - Medical Laboratory Technology
  - Engineering
BUSINESS & IS PROFESSIONAL ADVISOR

- Outgoing Transfer Crash Course
- Business & Information Systems Transfer Advising
- UMD Transfer Advising
- Pre-Transfer Programs Advising

HEALTH PROFESSIONAL ADVISOR

- Outgoing Transfer Crash Course
- Health Transfer Advising
- UMGC Transfer Advising
- Medical Laboratory Technology Transfer Training
- Pre-Health Advising
PROBLEM: HOW DO I FIND A PLATFORM TO HOST THESE TRAININGS ON?
CHECK WITH HUMAN RESOURCES, DISTANCE LEARNING, FACULTY DEVELOPMENT, ETC.
BENEFITS

- Ensures consistent information is being delivered in trainings.
- People can train on their own schedules.
- Customizable trainings.
- Can embed quizzes at end of modules to help see if important concepts are being kept (or common issues/mistakes with wrong questions).
Trainings Completed

- 17 Faculty & Staff have completed 53 training modules, including:
  - 4 Enrollment Advisors
  - 8 Professional Advisors
  - 5 from other areas on campus
FUTURE GOALS: DEVELOPMENT INTO TRANSFER ADVISING CERTIFICATE
QUESTIONS?

If you want to connect:
Email: Jgrogers@csmd.edu
Twitter: @jacquirogerssa
linkedin: in/jacquelynrogers/